

**INDIANA 811 HOURS OF OPERATION AND HOLIDAYS**

Changes to membership information must be submitted in writing. Changes will be made by the end of the next regular business day. Please complete the entire form, make a copy for your records and either fax or email the changes to:

Fax: 877-230-0496

Email: [memberservices@usa811.org](mailto:memberservices@usa811.org)

Member/Service Area Name: \_\_\_\_\_

Member/Service Area ID(s): \_\_\_\_\_

Time Zone: \_\_\_\_\_

**Normal Business Hours**

Day	Start Time	End Time
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

**Holidays**

The holidays that are observed by Indiana 811 for the Two Full Working Day Notice required by Law, are based off the State of Indiana and Federal Government Holiday schedules. Please check [X] the holidays that you observe and will not be open; requiring calls to your After-Hours Contact on any priority tickets.

New Year's Day	
Martin Luther King, Jr. Day	
President's Day	
Good Friday	
Primary Election Day	
Memorial Day	
Independence Day	
Labor Day	

Columbus Day	
General Election Day	
Veterans Day	
Thanksgiving Day	
Day After Thanksgiving	
Washington's Birthday (Christmas Eve)	
Christmas Day	

The Two Full Working Day Notice will not be affected by any other holiday. Indiana 811 will **not** make manual phone calls to your After-Hours Emergency Contact(s) on the dates listed below.

If you observe holidays that are not listed above, please write the **name** and **date** of the holiday below.


Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Indiana 811 Office Use Only: Updated \_\_\_\_\_ By: \_\_\_\_\_